

**MINUTES OF MEETING
UNIVERSITY VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the University Village Community Development District held a Regular Meeting on November 14, 2024, immediately following the adjournment of the Landowners Meeting at 11:30 a.m. [delayed start time of 2:00 p.m., at the offices of Miromar Development Corporation, 10801 Corkscrew Road, Suite 305, Estero, Florida 33928.

Present:

Jeff Staner	Chair
Rich Pomeroy	Vice Chair
Mark Geschwendt	Assistant Secretary
Mark Battaglia	Assistant Secretary

Also present:

Chuck Adams	District Manager
Greg Urbancic (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 2:12 p.m.

Supervisors Staner, Battaglia, Geschwendt and Pomeroy were present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Newly Elected Supervisor [SEAT 1, 4 & 5] (the following to be provided in a separate package)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Jeff Staner and Mr. Rich Pomeroy. Both are familiar with the following:

- A. **Updates and Reminders: Ethics Training for Special District Supervisors and Form 1**
- B. **Membership, Obligation and Responsibilities**
- C. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- D. **Form 8B: Memorandum of Voting Conflict for County, Municipal and other Local Public Officers**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2025-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date

Mr. Adams presented Resolution 2025-01. The results of the Landowners’ Election will be inserted into Sections 1 and 2, as follows:

Seat 1	Jeff Staner	287 votes	4-year Term
Seat 4	No nomination	0 votes	N/A
Seat 5	Rich Pomeroy	287 votes	4-year Term

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2025-01, Canvassing and Certifying the Results of the Landowners’ Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2025-02, Electing and Removing Officers of the District and Providing for an Effective Date

Mr. Adams presented Resolution 2025-02.

Mr. Pomeroy nominated the following:

Jeff Staner	Chair
Rich Pomeroy	Vice Chair

Mark Geschwendt	Assistant Secretary
Mark Battaglia	Assistant Secretary

No other nominations were made.

The following prior appointments to the Board remain unaffected by this Resolution:

Chesley E. Adams, Jr.	Secretary
Craig Wrathell	Assistant Secretary
Craig Wrathell	Treasurer
Jeff Pinder	Assistant Treasurer

On MOTION by Mr. Pomeroy and seconded by Mr. Geschwendt, with all in favor, Resolution 2025-02, Electing, as nominated, and Removing Officers of the District and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Response(s) to Request for Qualifications (RFQ) for Engineering Services

- A. Affidavit of Publication**
- B. RFQ Package**
- C. Respondent: Johnson Engineering, LLC**

Mr. Adams stated that Johnson Engineering, LLC, was the sole respondent to the RFQ for Engineering Services and, as such, the Board can forgo the formal scoring and ranking process and proceed with deeming Johnson Engineering, LLC as the #1 ranked most qualified and responsive respondent and award the contract.

- D. Competitive Selection Criteria/Ranking**
- E. Award of Contract**

On MOTION by Mr. Pomeroy and seconded by Mr. Geschwendt, with all in deeming Johnson Engineering, LLC, the sole respondent, as the #1 ranked most qualified and responsive respondent to the RFQ for Engineering Services, awarding the Engineering Services Contract to Johnson Engineering Services LLC, and authorizing Staff to negotiate the Contract, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2024

Mr. Adams presented the Unaudited Financial Statements as of September 30, 2024.

The financials were accepted.

EIGHTH ORDER OF BUSINESS

Approval of August 8, 2024 Public Hearing and Regular Meeting Minutes

On MOTION by Mr. Pomeroy and seconded by Mr. Geschwendt, with all in favor, August 8, 2024 Public Hearing and Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Coleman Yovanovich Koester

Mr. Urbancic reminded the Board Members to complete the required four hours of ethics training by the December 31, 2024 deadline.

B. District Engineer: Hole Montes, Inc.

The District Engineer name herein will be changed to Johnson Engineering, LLC, going forward.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: May 8, 2025 at 11:30 AM**
 - **QUORUM CHECK**

TENTH ORDER OF BUSINESS

Supervisors' Requests

There were no Supervisors' requests.

ELEVENTH ORDER OF BUSINESS

Public Comments

No members of the public spoke.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, the meeting adjourned at 2:21 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair