

**MINUTES OF MEETING  
UNIVERSITY VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the University Village Community Development District held a Virtual Public Meeting on May 14, 2020 at 11:30 a.m., at <https://us02web.zoom.us/j/83802005768> and at 1-929-205-6099 Member ID: 838 0200 5768.

**Present, were:**

Tim Byal	Chair
Jeffery Staner	Vice Chair
Rich Pomeroy	Assistant Secretary
Mark Geschwendt	Assistant Secretary

**Also present, were:**

Chuck Adams	District Manager
Greg Urbancic	District Counsel
Charlie Krebs	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Adams called the meeting to order at 11:37 a.m. Supervisors Byal, Staner and Pomeroy were present. Supervisor Geschwendt was not present at roll call. One seat was vacant. In consideration of the COVID-19 pandemic, this meeting was being held virtually, via Zoom, and telephonically, as permitted under the Florida Governor's Executive Orders, which allow local governmental public meetings to occur by means of communications media technology, including virtually and telephonically. The meeting was advertised to be held virtually and telephonically and the meeting agenda was posted on the District's website.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. Adams presented Resolution 2020-01. He reviewed the proposed Fiscal Year 2021 budget. An adjustment would be made in the Debt Service Fund Amortization Schedule in the final budget.

**Mr. Geschwendt joined the meeting.**

**On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, Resolution 2020-01, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 13, 2020 at 11:30 a.m., at Miromar Development Corp. 10801 Corkscrew Road, Suite 305 Estero, Florida 33928 or, if necessary, remotely by communications media technology and/or telephone, pursuant to the Florida Governor's Executive Orders; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-02, Designating a Date, Time and Location for Landowners' Meeting and Election; Providing for Publication, Providing for Severability and an Effective Date**

Mr. Adams presented Resolution 2020-02. Seats 1 and 5, currently held by Mr. Staner and Mr. Pomeroy, respectively, and Seat 4, currently vacant, would be up for election.

**On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, Resolution 2020-02, Designating a Date, Time and Location for Landowners' Meeting and Election for November 12, 2020 at 11:30 a.m., at Miromar Development Corp., 10801 Corkscrew Road, Suite 305 Estero, Florida 33928; Providing for Publication, Providing for Severability and an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date**

Mr. Adams presented Resolution 2020-03. Due to a recent legislative change, local governments must to formally adopt an internal controls policy, by resolution. Management already employs an internal controls policy. In response to a question, Mr. Adams confirmed that the resolution follows the Statute.

**On MOTION by Mr. Geschwendt and seconded by Mr. Pomeroy, with all in favor, Resolution 2020-03, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Consider Appointment to Vacant Seat 4; Term Expires November 2020**

- **Administration of Oath of Office to Newly Appointed Supervisor**
- **Designation of Newly Appointed Supervisor as Assistant Secretary**

This item was deferred to the November Landowners' Election.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Uniform Collection Interlocal Agreement with Lee County Property Appraiser**

Mr. Adams presented the Uniform Collection Interlocal Agreement with Lee County Property Appraiser. Regarding on-roll assessments, Mr. Adams stated the lien roll would not be merged into the property tax bill until the lien roll is transmitted.

**On MOTION by Mr. Byal and seconded by Mr. Staner, with all in favor, the Uniform Collection Interlocal Agreement with Lee County Property Appraiser, was approved.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Uniform Collection Agreement with Lee County Tax Collector**

Mr. Adams presented the Uniform Collection Agreement with Lee County Tax Collector.

**On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, the Uniform Collection Agreement with Lee County Tax Collector, was approved.**

**NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of March 31, 2020**

Mr. Adams presented the Unaudited Financial Statements as of March 31, 2020. The financials were accepted.

**TENTH ORDER OF BUSINESS**

**Approval of August 8, 2019 Public Hearing and Regular Meeting Minutes**

Mr. Adams presented the August 8, 2019 Public Hearing and Regular Meeting Minutes.

**On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, the August 8, 2019 Public Hearing and Regular Meeting Minutes, as presented, were approved.**

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Coleman, Yovanovich & Koester, P.A.***

There being no report, the next item followed.

**B. District Engineer: *Hole Montes***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

**I. 0 Registered Voters in District as of April 15, 2020**

There were zero registered voters residing within the District as of April 15, 2020.

**II. NEXT MEETING DATE: August 13, 2020 at 11:30 A.M.**

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the August 13, 2020 meeting.

**TWELFTH ORDER OF BUSINESS**

**Supervisors' Requests**

There being no Supervisor's requests, the next item followed.

**THIRTEENTH ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss, the meeting adjourned.

**On MOTION by Mr. Staner and seconded by Mr. Pomeroy, with all in favor, the meeting adjourned at 11:56 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair